

## How to Write a Bio

Bios should be between 50 and 75 words (no more, no less). If space allows, and if warranted, Old Town Theatre will consider a bio that's a bit longer for audition purposes, but if choose to do this, you should submit a 50-75-word bio as well for printing in the program.

The bio should focus ONLY on your performance experience and /or basic information about yourself. It is about YOU.

The bio should NOT include personal "thanks" to family or instructors. (It is a bio, not an awards speech.)

OTT reserves the right to edit bios that are too short, too long or inappropriate for the production or event.

Your bio submission should include a headshot if possible. This can be a professional photo or a high quality personal photo of you.

All bios must be submitted electronically or typed and printed.  
**HANDWRITTEN BIOS WILL NOT BE ACCEPTED.**

Electronic copies and headshots can be submitted through the OTT Website at: [www.OLDTOWNTHEATRE-HUNTSVILLE.ORG/student-bio-page.html](http://www.OLDTOWNTHEATRE-HUNTSVILLE.ORG/student-bio-page.html)

**All Bios are due by posted dates. Please watch your calendar carefully to ensure you meet the deadline.** Failure to submit your bio by deadline will result in your bio not being included in the Performance Program.

### **Sample Bio:**

Joe Garrett (JACK) is a junior at Huntsville High School. Previous roles include: Prince Charming in *Cinderella*, Crutchy in *Newsies* and Henry Higgins in *My Fair Lady*. Joe plays violin with the Huntsville Youth Orchestra and signs with the Huntsville High School Choir. His vocal coach is Tammy Smith.